



State of Wisconsin  
**Homeland Security Council**

Department of Military Affairs  
2400 Wright Street  
Madison, WI 53704

Homeland Security Advisor

608-242-3000

**Open Session Meeting Minutes**

**Department of Military Affairs  
Classroom 230**

**Monday, January 25, 2005  
10:31 a.m. – 11:44 a.m.**

**Members present:** Chair Major General Albert Wilkening (DMA), Marc Schmidt (CapPol), Johnnie Smith (WEM), and Dave Steingraber (OJA).

**Members Absent or Excused:** Ken Baldwin (retired - DHFS), David Collins (WSP), and Jim Warren (DCI).

**Alternates present:** Tom Anderson (DHFS alternate), Mike Kunesh (OJA), Steve Peterson (WEM alternate), and Steven Sell (WSP alternate).

**Others present:** Randi Milsap (DMA Legal Counsel), Lynn Rasmussen (DMA staff), Colonel Tim Pfrang (DMA staff), Lieutenant Colonel Paul Russell, (DMA staff), Major Luanne Sleger (DMA staff), Greg Engle (OJA staff), Art Zoellner (DOA staff), Rob Rude (WEM staff), and Holly Heggstad. Three members of the public joined the meeting: David Woodbury (DNR staff), Robin Schmidt (DATCP staff) and Jeff Wiswell (WI Sheriffs and Deputy Sheriffs Association).

**First Responders present via teleconference:** Chief Neil Cameron (Appleton Fire Department and Regional Response Team Network), Ken Kortenhof (Oneida County EM Director), UW-Madison Police Chief Sue Riseling (Wisconsin Chiefs of Police President), and Ben Schliesman (Kenosha County EM Director).

**Quorum present.**

**10:32 a.m. – Convene in open session.**

After convening in open session, the Council took a short break.

**10:41 a.m. – Re-Convene in open session.**

State of Wisconsin  
**Homeland Security Council**

JIM DOYLE  
Governor

MAJ GEN AL WILKENING  
Homeland Security Advisor

Department of Military Affairs  
2400 Wright Street  
Madison, WI 53704

608-242-3000

1. Announcements of Closed Session Discussion Action.

Chair Wilkening announced that the minutes for the November 15, 2004 closed session meeting were approved. Each agency provided its intelligence report, to include strategic roundtable briefing. The Council also received updates on the Joint Forces Core Capability Matrix, the State of Wisconsin Homeland Security Strategic Plan, and the State Agency COOP/COG Plan Initiative. They also participated in a strategic discussion of the Terrorist Threat Reporting Guide for Critical Infrastructures and on special events scheduled in Wisconsin for 2005.

2. First Responder Updates.

- Kenosha County EM Director (Ben Schliesman): Southeast EM Directors attended a Mutual Aid Briefing on MABAS. I also attended a business continuity briefing. I recently became aware of a GETS card which provides a wireless priority telephone service. Wisconsin is not a high user of this type of card. On September 11<sup>th</sup>, 95% of individuals with the GETS card were able to get through and make contact. This would be a good topic for the Governor's Conference. On May 25, 2005 there will be a full-scale exercise at UW Parkside in Kenosha County. This exercise has been made possible through WEM and OJA grants. I am also working on grants and the '04 equipment purchases.
- Oneida County EM Director (Ken Korten Hof): Three main updates. 1) The Fire Task Force Team has ended the assessment phase and will be set up by the Rhinelander Fire Department; 2) The Law Enforcement Task Force Team covering 13 counties met and went over standards and training; and 3) The Communications Grant RFP's went out. We will meet with vendors on January 28, 2005. We want a signed contract by March 11, 2005.
- Appleton Fire Department and Regional Response Team Network (Chief Neil Cameron): There are no significant issues for the Regional HAZMAT Teams. 2005 Senate Bill 2 is on the Senate floor today. The regional response team contracts are up on June 30, 2005. Are there any updates on NIMS?
  - WEM (Johnnie Smith): An Executive Order was signed by the Governor. We recommend to the Counties that they adopt resolutions at the local level similar to the Governor's Executive Order.
  - WEM (Rob Rude): I reviewed an I&G Memo that will go out to municipalities outlining steps to become NIMS-compliant. We will provide a template to County EM Directors. This should be out in distribution in February, 2005, we will also identify who needs to be trained and at what levels.
  - Appleton Fire Department and Regional Response Team Network (Chief Neil Cameron): I would also recommend that the I&G Memo be sent to fire and law enforcement organizations.

State of Wisconsin  
**Homeland Security Council**

JIM DOYLE  
Governor  
  
MAJ GEN AL WILKENING  
Homeland Security Advisor

Department of Military Affairs  
2400 Wright Street  
Madison, WI 53704  
  
608-242-3000

- Wisconsin Chiefs of Police President (UW-Madison Police Chief Sue Riseling): 1) An Ad Hoc group was formed to look at Personal Protective Equipment (PPE) for law enforcement. We are looking at the standards used in Dane County (i.e. a PPE in the trunk of every police vehicle); and 2) Are you familiar with the State of Michigan Terrorism Awareness CD?
  - OJA (Dave Steingraber): No, but this is on the agenda for the Citizen Corps Council. The TAP program was developed in Ohio and Pennsylvania and is available throughout Wisconsin. It is a “Train the Trainer” concept and is to be used as a tool to allow law enforcement to take it into the community.

Wisconsin Chiefs of Police President (UW-Madison Police Chief Sue Riseling): The CD is well done. I would recommend review by the Council. UW-Madison updates: 1) The Access Control Project is a very large undertaking. By January 15, 2005 all select agents are under the Access Control Program; 2) UW behind on the COOP/COG. and will hold a series of meetings this month to work through and get some movement. We have 26 campuses on the COOP/COG. UW does not understand incident command.

3. Review and Approval of November 15, 2004 Open Session Meeting Minutes (taken out of sequence).

A motion was made by Dave Steingraber and seconded by Johnny Smith to approve the minutes from the November 15, 2004 open session meeting minutes. **Motion carried.**

4. Discussion on Suggested Topics for the Upcoming Governor’s Conference on Emergency Management.

- Chair Wilkening: We would like a high profile speaker but it will be difficult until things settle down at the National level. Rob Rude handed out draft Conference Agenda. See Attachment 1, 1/25/05 HLSC Open Meeting Minutes.

5. Power Point Presentation on the Development of a Homeland Security Training and Exercise Site at Volk Field, WI.

Briefing by Mike Kunesh (OJA). Handout provided to Council members. (Attachment 2, 1/25/05 HLSC Open Meeting Minutes)

**11:15 a.m. – Jeff Wiswell arrived.**

6. Other Business.

- DHFS (Tom Anderson): We are working with DNR and DATCP on water safety. We are also working with DATCP on foreign animal disease and aviation influenza.
- OJA (Dave Steingraber): The Citizen Corps Kick-Off meeting was last week in Madison and tomorrow in Milwaukee. Their next meeting January 31, 2005.

State of Wisconsin  
**Homeland Security Council**

JIM DOYLE  
Governor  
  
MAJ GEN AL WILKENING  
Homeland Security Advisor

Department of Military Affairs  
2400 Wright Street  
Madison, WI 53704  
  
608-242-3000

- OJA (Mike Kunesh): We will put the Volk Field presentation on their website.
- WI Sheriffs and Deputy Sheriffs Association (Jeff Wiswell): The Midwinter Sheriff's Conference is February 6 – 9, 2005. I also, want to thank General Wilkening, Dave Steingraber, Mike Kunesh and the Governor for the grant for the Command Post for Civil Air Patrol. It is a beautiful model.
  - Chair Wilkening: We have the best Civil Air Patrol and Coast Guard in the nation.

**11:43 a.m. – First Responders signed off teleconference.**

7. Set date, time and place of next meeting.

Next meeting - TBA.

8. Adjournment.

A motion was made by Johnnie Smith and seconded by David Steingraber to adjourn the meeting. **Motion carried.**

**11:44 a.m. – Meeting Adjourned.**