



State of Wisconsin  
**Homeland Security Council**

JIM DOYLE  
Governor

MAJ GEN AL WILKENING  
Homeland Security Advisor

Department of Military Affairs  
2400 Wright Street  
Madison, WI 53704

608-242-3000

**Open Session Meeting Minutes**

**Department of Military Affairs  
Room 230**

**Wednesday, February 21, 2007  
9:56 a.m. – 11:00 a.m.**

**Members present:** Chair Major General Albert Wilkening (DMA), David Collins (WSP), David Heinle (CapPol), Johnnie Smith (WEM), and Dave Steingraber (OJA).

**Members Absent or Excused:** Dr. Sheri Johnson (DHFS), Amy Smith (DNR), Jim Warren (DCI), and Judy Ziewacz (DATCP).

**Alternates present:** Tom Anderson (DHFS), Mike Kunesh (OJA), David Pabst (WSP), Steve Peterson (WEM), Robin Schmidt (DATCP), Ed Wall (DCI brevet alternate), and David Woodbury (DNR).

**Others present:** Randi Milsap (DMA Legal Counsel), Lynn Rasmussen (DMA staff), Kyle Whitaker (DMA staff), Colonel Mark Mathwig (DMA staff), Major June Dykstra (DMA staff), Lori Getter (WEM staff), Rob Rude (WEM staff), Ed Gleason (DHS Protective Security Advisor - Wisconsin), Sean Murtagh (U.S. Coast Guard), Richard Ruminski (FBI-Milwaukee), Paul Wittkamp (DHFS), and Vince Williams (Rep Ballweg's staff). Jeff Wiswell (Wisconsin Sheriffs and Deputy Sheriffs Assn), Jeff Anderson (U.S. Attorney's Office – Madison), and Duane Brophy (WEM staff) joined the meeting.

**Quorum present.**

**9:56 a.m. – Convene in open session.**

After convening in open session, the Council took a short break.

**10:05 a.m. – Re-Convene in open session.**

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5. Announcements of Closed Session Discussion Action.

Chair Wilkening announced that the minutes for the February 5, 2007 closed session meeting were approved and each agency provided its classified intelligence report. There was discussion on Urban Search and Rescue teams and IMTs, which will be added to the next meeting's agenda. A motion was made and passed to support Urban Search and Rescue team legislation

6. Review and Approval of February 5, 2007 Open Session Meeting Minutes.

A motion was made by Ed Wall and seconded by Dave Steingraber to approve the minutes from the February 5, 2007 open session meeting minutes. **Motion carried.**

7. Certificate of Appreciation presentation by DHFS.

Paul Wittkamp, communications specialist at DHFS, presented a certificate of appreciation to Duane "Mack" Brophy for his outstanding support to DHFS. Mack Brophy has shown a tremendous amount of support for our projects with his work on amateur radio in Wisconsin. His work is not compensated. However, he works tirelessly to improve preparedness. Mack has saved DHFS over \$19,000 with his creative use of WEM and FEMA technology. Mack's work does not go unnoticed and today we would like to honor him with this certificate of appreciation.

**10:12 a.m. – Duane Brophy departed.**

8. First Responder Reports.

No first responders joined the meeting telephonically.

9. Briefing by DATCP on Emergency Support Function, ESF #11, Agriculture and Natural Resources.

Presentation by Robin Schmidt. See Attachments # 1 and #2, 2/21/07 HLS Open Meeting Minutes.

10. Briefing by OJA on Citizen Corps Initiatives.

This briefing will be deferred to the next meeting. Mike Kunesh indicated that there has been no update on the Citizen Corps initiatives since the last meeting on February 5, 2007. WEM received updates at the NEMA Conference and can add that information.

11. Update by OJA on the 2007 Homeland Security Funding Process.

Presentation by Dave Steingraber. We have benefited from a delayed submission deadline. We anticipate being able to report on specific investment/funding justifications at the next Council meeting.

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- DATCP (Robin Schmidt): OJA has been great. We are putting together a report on a multi-state project and we were able to provide a lot of information that other states did not have. We want to commend Greg Engle and OJA for their job well done.
- OJA (Dave Steingraber): We will pass that on to Greg Engle.
- WEM (Steve Peterson): There has also been an initiative on mass evacuation and sheltering for an incident in Chicago. There are bonus points for multi-state progress on these initiatives. This has been initiated by Greg Engle.

12. Update by WEM on FEMA Congressional Meeting.

Presentation by Lori Getter. On March 21<sup>st</sup>, 2007 we are hosting a meeting with FEMA Region V as well as Federal and State legislators. It will be a two hour presentation from 11:30am – 1:30pm, following the Homeland Security Council meeting. In the first hour, DNR will be talking about flood plain management and FEMA wants to describe new programs they are rolling out. The second hour is more informal. We will have some displays set up. All Council members and alternates are welcome to attend.

13. Update on Discontinuation of DHS Local and State Helpdesk.

Nothing new to add.

14. Update on the New State of Wisconsin Portal.

Nothing new to add.

15. Other Business.

- DHFS (Tom Anderson): 1) Update on the peanut butter salmonella incident. There have been 5-6 salmonella cases of adult women in Wisconsin, including two women who did not eat peanut butter. We are unsure as to why no children are victims. 2) Thanks to Greg Engle and OJA for their assistance. As I talked about at the last meeting, part of our phase-2 pandemic influenza grant requirements required us to have a pandemic plan that accounts for key infrastructure and assets, to include COOP, NIMS, etc. We used a lot of the information that OJA had. We also coordinated with Steve Peterson and Wisconsin Emergency Management. We will need to make some revisions due to recent changes. One thing we are trying to do is summarize our anti-viral distribution policy.
- DMA (Maj June Dykstra): I have handed out literature on the process of how to request National Guard assistance. This sample still needs some work but it's a good start as to what we can offer people requesting help. We are sending this out to our staff, but after that we are open to a more formal report. I also have a handout on the force packages that are available to a Task Force in the event of an emergency. See Attachments # 3 and #4, 2/21/07 HLS Open Meeting Minutes.

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- Chair Wilkening: This goes back to the issue with the Governor from Pennsylvania. Even though the National Guard is stretched, we want people to know that we can lean forward and offer assistance quickly to anyone in need in our state.
- DCI (Ed Wall): The Government Accountability Office (GAO) recently audited the State Intel/Fusion Center. We have been providing numerous documents and testaments to them on the good initiatives that have been taken. Overall, they have been very pleased with Wisconsin, all the agencies that are involved with our work, as well as our working relationship with the FBI. We have taken a different direction than other states.
  - WEM (Johnnie Smith): Do we have other agencies/disciplines working in the Intel/Fusion Center?
  - DCI (Ed Wall): We are about to reach out to the Madison Fire Department, Dane County law enforcement, and the Milwaukee Fire Department. The problem is that every agency is facing cuts and they do not have any people to send to the Intel/Fusion center but we are trying to incorporate ideas that they send. We would love to have people from DATCP and DNR but it comes back to the question of whom to send. We got a response from the University of Wisconsin about a full-time analyst coming over to the Intel/Fusion Center to address potential threats at the University.
- Chair Wilkening: Lieutenant Colonel Tim Donovan, our Public Affairs Officer, is attending a PAO Conference in Washington, D.C. There will be some questions posed regarding outreach and when to launch National Guard resources on search and rescue missions. They conduct those types of missions in Alaska daily. The recent recovery efforts on Mount Hood cost millions of dollars. We are going to be asking some tough questions about how much further we can lean forward to offer out our services and assets.
- Wisconsin Sheriffs and Deputy Sheriffs Association (Jeff Wiswell): 1) A quick update on the Wisconsin Sheriff's Association. We held our mid-winter training conference in Stevens Point a week and a half ago. Our new association president is RJ Lurquin; our new vice president is Maury Straub. 2) The new Badger Sheriff's Association President is Ron Cramer. We have a Badger Sheriffs meeting next week on February 27-28, 2007 at the Concourse Hotel in Madison. 3) With regard to the Civil Air Patrol, on March 13, 2007 we are going to take General Wilkening and others on a flight to demonstrate our thermal imaging capabilities. We are able to take images and color swatches of key objects, then fly grid patterns, pick out anomalies, and hopefully locate these key objects. It can even focus in on color through tree canopies. We can also offer real-time still photos to our client back on the ground. We just completed a Great Lakes regional tabletop here at WEM, as well as two other recent tabletops. We just completed a Wing Commander's Session, as well as Congressional visits to Washington, DC. Don Haffner is the new Wing Commander.

**10:45 a.m. – Jeff Wiswell departed.**

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- WEM (Lori Getter): 1) I put a draft of our newsletter, *Homefront*, in your folders today. Please feel free to comment on this draft. 2) You should have also received an email regarding the upcoming Governor's Conference on Emergency Management, which will be held in LaCrosse on March 28-29, 2007. This is the 40<sup>th</sup> year for this conference. Please forward this information on to groups you work with which may find it of interest. 3) On a side note, I toured the FEMA headquarters in Washington, D.C. last week. The EOC was twice as big as ours but I was told they rarely activate it. The TV studio is a little closet with the FEMA logo hanging on the back wall.
- DNR (David Woodbury): We just completed training our regional field support teams. We have a large command trailer with a generator and radios. We had six training sessions in January, all in sub-zero degree temperatures, so we know our equipment will work in the cold weather. It is an asset we can make available to other state agencies.
  - WSP (David Collins): I want to add that there are some very good incident command posts available at local offices. This trailer is really going to help in any long-term events.
  - WEM (Johnnie Smith): At the FEMA Region V meeting in Chicago on February 5-6, 2007 they had a truck command post with a tent that can be heated or cooled and accommodate up to 200 people.
- DATCP (Robin Schmidt): 1) We recently hired a new employee who will be documenting the food distribution system in Wisconsin. No document like it exists in any other state. This will be a model for other states. We are excited to have this project here in Wisconsin. This position is funded by HLS/OJA. 2) As part of our Multi-State Agricultural Partnership, we took part in an avian influenza exercise on February 5, 2005 as an "impacted" state. We will participate in a similar exercise on March 5, 2007 but we will be a "support" state, i.e., EMAC, etc. 3) We are working on an economic assessment if a hoof and mouth disease hit this state. We will be looking at the trickle-down effect if no milk is moving off the farms. This report will be presented to the Multi-State Agricultural Partnership on April 17-18, 2007.
- DHS (Ed Gleason): 1) On March 13-15, 2007 DHS, along with the FBI, USDA and the FDA, are having an event as part of a nationwide push to look at the vulnerability of the food industry. This year it will be at a sausage processing facility in Sheboygan. 2) On Friday, the Secret Service is hosting a school safety program in Middleton from 10am – 1pm as part of a nationwide school safety initiative. 3) In May, DHS will do an assessment of the Intel/Fusion Center in Madison. They will specifically look at the intel analyst. 4) I worked with Steve Peterson on the automated critical asset management system. Five people will receive training on this system in Arizona in May or June, 2007. 5) We are bringing in a surveillance protection force to teach private-sector facilities how to plan for counter-surveillance. This will be a three day course in May, 2007.
- DHFS (Paul Witkamp): In tabletop exercises at the Regional Trauma Centers exercise last fall, the top item discovered was that communications was key. There was an expert panel put together on dispatch. They are in the process of developing a flow chart or algorithm as to how to handle a major incident. We will be conducting training this fall on how to use this program.

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- WEM (Steve Peterson): I think it is a great idea to get on the Citizen Corps agenda. Mike Kunesch, can you facilitate this for us?
- OJA (Mike Kunesch): I made a note on this and will send Steve Peterson an email.
- OJA (Dave Steingraber): I will be attending the National Fusion Center Conference in Florida on March 5-8, 2007. Hopefully others will be attending as well.
  - DCI (Ed Wall): I will be attending this conference.
  - Chair Wilkening: I will also be attending this conference.
- DMA (Randi Milsap): Immediately following this meeting, we will be taking photos for the DMA ID badge for those Council members and alternates who would like them.
- Chair Wilkening: I brought up the issue of having a standard template for an ID card for Governors to Trina at DHS.

16. Set date, time and place of next meeting.

There being no other business, the next meeting will be held on March 21, 2007 at 9:00am at Department of Military Affairs.

17. Adjournment.

A motion was made by Dave Collins and seconded by Ed Wall to adjourn the meeting. **Motion carried.**

**11:00 a.m. – Meeting Adjourned.**