



**State of Wisconsin
Homeland Security Council**

SCOTT WALKER
Governor

MAJ GEN DONALD P. DUNBAR
Homeland Security Advisor

Department of Military Affairs
2400 Wright Street
Madison, WI 53704

608.242.3075

Open Session Meeting Minutes

Department of Military Affairs
2400 Wright Street, Classroom 230
Madison, WI

Tuesday, November 26, 2013
10:38 AM – 11:02 AM

Members present: Chair Major General Donald Dunbar (DMA), Dr. Henry Anderson (DHS), Susan Buroker (DATCP), David Cagigal (DOA), Chief David Erwin (Capitol Police), David Matthews (DCI), Brian Satula (WEM), Bruce Slogoski (APWA- WI), and David Woodbury (DNR).

Members absent or excused: Superintendent Stephen Fitzgerald (WSP), Chief Bradley Liggett (Fire Services), Sheriff David Mahoney (Badger Sheriffs Association), Phil Montgomery (PSC), Chief Steven Riffel (Police Chiefs Association), and Ed Wall (DOC),

Alternates present: Deputy Chief Dan Blackdeer (Capitol Police), Diane Christen (DHS), Chris DeRemer (DCI Brevet), Gene Essex (DOA), Sheriff David Graves (Badger Sheriffs Association), Andrew Kell (PSC), Brian Knepper (DNR), Michael Linsley (DATCP), and Lieutenant Paul Wolfe (WSP), and Jody Wormet (DCI).

Others present: Randi Milsap (DMA), Kelly Bradley (DMA), Lance Barnes (FBI), Joe Cordova (DHS), Judd Dengler (US Secret Service), Chris Diller (DMA), Greg Engle (WEM), Ed Gleason (USDHS), Lisa Heitman (US Attorney's Office), Maj David Hellekson (DMA), Michael Hinman (DMA), Bob Kelley (USDHS), Elizabeth Makowski (US Attorney's Office), Brig Gen John McCoy (DMA), Bill Nash (DOA), Ed Rooney (TSA), and Captain David Salazar (Milwaukee Police Dept./STAC).

10:38 AM: Re-convene in open session.

7. Announcement of closed session discussion and action.



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Chair Dunbar recapped closed session, which included agency and working group confidential intelligence reports, approving the September 19 and September 27, 2013 closed session minutes, a strategic briefing by the Division of Enterprise Technology on the Enterprise Cyber Security Plan, a strategic briefing by the WI Dept. of Health Services on recent USDHS and CDC guidance regarding “Considerations for Anthrax Vaccine Adsorbed Post-Exposure Prioritization”, and a strategic briefing on intelligence and threats.

8. Review and approval of September 19, 2013 open session meeting minutes.

A motion was made by Brian Satula and seconded by David Cagigal to approve the open session meeting minutes for September 19, 2013. **Motion carried.**

9. First responder and agency reports.

- WSP (Lieutenant Paul Wolfe): The State Patrol has been aggressively conducting meetings with DOT in preparing for the upcoming winter season. We continue to involve inter-agency participation.
- Capitol Police (Chief David Erwin): 1) We are going statewide with the use of state ID badges. 2) We are also rolling out a community policing program for the fifty state-owned buildings. Some state buildings have over one thousand employees which make that building a self-contained community. We are going to assign officers to each building as if it was a small community or a town. 3) The alert/notification system is working and we are moving forward.
 - DNR (David Woodbury): Will the ID badges be unique for large agencies or universal?
 - Capitol Police (Chief David Erwin): The badges will be universal. If a state employee is wearing a state badge, it sends a message.
 - DNR (David Woodbury): I know there are some employees at my agency that are balking about wearing a badge. What about state employees who work out in



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the field?

- Capitol Police (Chief David Erwin): If they are a state employee they must wear a badge. If they have no ID badge, they will be treated as a visitor.

- DHS (Dr. Henry Anderson): Nothing to report.

- DNR (David Woodbury): Nothing to report.

- WEM (Brian Satula): Nothing to report.

- DCI (David Matthews): We have some internal personnel moves. Jody Wormet is being transferred to become the Director of Operations for our Western Region. Effective December 2, 2013, Jennifer Price will be filling Jody's vacancy and joining this group. Please welcome her.

- DATCP (Michael Linsley): We will have had two stop movement exercises next week with Minnesota and Illinois. We have invited WEM and DOT.

- DOA (David Cagigal): DOA participated as a monitor player in GridEx II. PSC was the lead agency for the State of Wisconsin and we appreciated Andrew Kell's leadership in managing the planning activity. DOA's goals were to increase familiarity with, understand, and apply WEM's doctrine in the cyber domain through Chapter 323 of the Wisconsin Statutes, the Wisconsin Cyber Annex, and the Wisconsin Emergency Response Plan as well as select portions of FEMA's cyber-incident guidance. We also utilized the alerting and shared document capabilities of E-Sponder. We had five DOA specific injects set against the background of the national exercise's threats to the energy sector. Our scenarios included: 1) standby generation vulnerabilities at Femrite; 2) sniper attacks on the Femrite facility; 3) requests for information from State Agencies concerning support options to the energy sector; 4) delegation of authority for key leaders; and 5) identification of mission essential functions. Why is this important? DET is inherently an enterprise service activity and organized for steady state operations. This



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exercise helped to identify gaps between DET's planning and FEMA's guidance for non-federal entities. DET staff also successfully accessed information via E-Sponder.

- Badger Sheriffs Association (Sheriff David Graves): We are hosting the quarterly Badger Sheriff's meeting at the Grand Geneva in Lake Geneva, WI. Any state partners are welcome to attend. The meeting will be held December 12-13, 2013.
- APWA-WI (Bruce Slagoski): 1) The Association met on November 14, 2013. The statewide Public Works Mutual Assistance Agreement (PWMAS) has been supported by the WI League of Municipalities. This agreement is based on the MABAS agreement. Many public works department and municipalities are still unaware of this statewide mutual aid agreement. Hopefully more people can get the word out and we would like to work with WEM to spread the word on this agreement. 2) Three communities watched the "Run, Hide, Fight" video and thought it was great. It was very well received. 3) The public works community is pushing for E-Sponder. Perhaps a webinar could be held on this tool. We also need to get public works resources on this site.
- PSC (Andrew Kell): The PSC and NERC hosted the GridEx II which involved the electric sector grid with one hundred companies participating. We exercised the communication channels that these entities use. We are working on an After Action Report with other planners and agencies and will provide feedback and recommendations in the future.
 - Chair Dunbar: Can we get a copy of this After Action Report?
 - PSC (Andrew Kell): It should be available in February 2014.
- DOC: No representative present.
- Chiefs of Police Association: No representative present.
- Fire Services: No representative present.



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- Chair Dunbar: 1) The Cyber Summit was held on October 11, 2013 and it was time well invested. I appreciate all the work that went into it. Thanks to Phil Montgomery of the PSC for his leadership. We came out of the Summit with five major lines of effort. We are on the way toward driving those five issues. The goal is to provide the Governor feedback by April 30, 2014. 2) I was recently named as the National Chair of the Governors Homeland Security Advisors Council (GHSAC). I will work pending issues at the national scale.

10. Working Group Reports.

- Joint Services Working Group (Brig Gen John McCoy): Nothing to report.
- CI/KR Working Group (Greg Engle): 1) USDHS is rolling out a new tool to assess infrastructure data. They are integrating all the tools used in the past to create the IP Gateway. This tool will be made available to the states. I got a demonstration of this tool from Tim Weller and it has great capabilities. States can administer and manage user accounts of the data that was created. It looks like it will offer a lot of capability and give us access to data that we have not had access to in the past. The state needs to designate who the IP Gateway Administrator will be. They are developing a process to protect the private sector's data and how they will manage the accounts. We will have to wait to see what procedures USDHS is going to give to us. 2) We will be holding critical infrastructure workshops this upcoming spring in the May timeframe. They will be held in Dane County, Eau Claire, Kenosha, Lake Geneva, and Walworth County.
 - Chair Dunbar: We need to identify one primary person as the IP Gateway Administrator. We need to get a group together to make a recommendation on who the Administrator should be.
- Cyber-Security Working Group (David Cagigal): 1) We will be establishing a plan by the due date to update the State of Wisconsin's COOP plans to incorporate elements that anticipate cyber aspects including resilient communication plans with respect to email and voice communications, and processes that protect our citizens personal/private information (PHI, FTI, PII). The state plans will be a model for local governments. 2) We will be establishing a plan by the due date for a public cyber awareness campaign that



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considers education programs for human capital development, outreach, and standards. We will also create a primary (one stop shop) State of Wisconsin web resource page for cyber information, resources, suggestions, and checklists for students, parents, and businesses. Lastly, we will establish an owner (agency) responsible for managing this program and web site.

- Comprehensive Response Working Group [formerly Inter-Agency Working Group] (Brian Satula): 1) We are making a push on mutual aid and state-to-state mutual aid. We are in the process of developing mission-ready packages for the eight states surrounding the New Madrid fault line. 2) We are preparing a Memorandum of Agreement for local employees to become temporary state employees for EMAC requests.
- Information Sharing Working Group (Chris Diller): Earlier, the Council approved a GIS Information Sharing Subgroup and we were to report back to the Council by the end of this year. We are currently writing a report to share with the Council. We will need an extra thirty days to finalize the report.
 - Chair Dunbar: Absolutely. Please report back at the January 2014 meeting.

11. Other business.

Chair Dunbar noted that the 2013 Annual Report on Wisconsin Homeland Security is in the process of being finalized. Thanks to all for your input and participation. WEM is in the process of finalizing the THIRA which is due the end of December 2013. It is important to get our feedback back to FEMA and USDHS.

Ed Gleason commented that the FBI and UDSHS have been meeting with shopping malls in anticipation of the holiday season. They have visited fifty-four of the fifty-six malls in the state.

12. Set date, time and place of next meeting.

The next Council meeting will be held on Wednesday, December 18, 2013 from 9:00 am to



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11:00 am at DMA.

12. Adjournment.

A motion was made by Brian Satula and seconded by David Cagigal to adjourn the meeting.
Motion carried.

Meeting adjourned at 11:02 AM.